



Enrolment Policy

Effective Date	May 2012
Review Date	May 2014
Associated Documents	• N/A

Applications are welcomed from all parents/caregivers and their sons or daughters who desire to be a part of the vibrant Catholic educational community experienced at St Joseph's College. Enrolments shall be considered using the following guidelines:

- *The first priority will be given to Catholic students and to those who identify as other than Catholic, who are enrolled in parish schools.*
- *The second priority will be given to siblings of students already enrolled in the College who do not currently attend parish schools.*
- *The third priority will be given to Catholic families whose students attend schools that are other than Catholic.*
- *Other students who support the Catholic ethos of our schools are welcome if places are available. As a guideline, a ceiling of 30% for students who identify as other than Catholic is recommended.*

Notwithstanding the above criteria, the student's behaviour and participation in their previous school life is to have been consistent with the stated expectations of St Joseph's College.

Enrolment Offer – St Joseph's College

- Those offered a place at the College are to understand and support the College Partnership of Excellence.
- An enrolment payment of \$300.00 will be charged which will be credited towards the first term's school fees.
- All school fees and charges due and payable each term need to be paid by the due date according to the conditions of the School Fees Policy, or as per arrangement approved by the Parish School Fees Manager.

Annual School Fees

- In the event of a term's fees and charges not being paid within the terms and conditions of the School Fees Policy, notice may be given requiring the student to be withdrawn from the school pending payment of all outstanding fees.
- The school reserves the right to suspend a student for disciplinary reasons without refund of fees and charges.
- The Parish Schools Board will mail out a notice to all school families at the end of each year, advising of the school fees for the following year.
- Annual school fees will be invoiced at the beginning of Terms 1-3, and fees will be payable within 21 days from the date of the invoice. A discount of 5% is offered on the fee when the full years fees are paid within 21 days of the commencement of Term 1.
- All overdue accounts, not subject to an arrangement approved by the School Fees Manager, are subject to an interest charge of 7.5% compound interest calculated on the outstanding balance.